

MONTHLY	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Vacuum Steps												
Vacuum Main Rooms Upstairs												
Mop Bathroom Upstairs												
Mop Bathroom Downstairs												
Mop Mud Room												
Clean Shower/Tub												
Dust Master Bedroom												
Dust Nursery												
Wash Changing Table Pads												
Wash Bath Mat												
Wash Kitchen & Door Mats												

EVERY 3 MONTHS	Winter	Spring	Summer	Fall
Dust Office				
Clean Baseboards Downstairs				
Clean Baseboards Upstairs				
Clean Fridge Really Good				
Wipe off Blinds Downstairs				
Wipe off Blinds Upstairs				
Vacuum Furniture/Lamp Shade				
Clean Inside of Car				

TWICE A YEAR	January-June	July-December
Wash Windows Downstairs		
Wash Windows Upstairs		
Change Smoke Alarm Batteries		
Vacuum Office		
Vacuum Guest Bedroom		
Purge & Organize Closets		
Wash Mattress Covers		
Wash Pillow Covers		
Air Out Bed Spreads		

ANNUALLY	
Dust Walls for Cobwebs	
Dust Radiators for Cobwebs	
Clean Light Fixtures (dust/bugs)	
Wash All Woodwork (moldings)	
Clean Oven	
Clean Basement	
Clean Attic	
Mop Kitchen Steps	